**LaRue County Schools Certified Evaluation Timeline for Administrators**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Self- Reflection** | **Professional Growth Plan** | **Working Conditions Goal** | **Student Growth Goal** | **Survey** | **Site Visit/Observation\*** | **Mid-Year Review** | **Summative** |
| **#1** | **#2** |
| **Who?** | **All** | **All** | **Principal Only** | **All** | **Principal Only** | **All** | **All** | **All** |
| **Aug** |  |  |  |  |  |  |  |  | Includes information from all multiple measures |
| **Sept** |  |  |   |   |   |  |   |  |  |
| **Oct** | By Sept 30, or 2 weeks after the embargo release of Accountability data |  |  |  |  |  |  |  |  |
| **Nov** |  |  |  |  |  |  |  |   |  |
| **Dec** |  | Progress Check at Mid-Year Review |  |  |  |  Fall  Semester |  |  May Be  Completed |  |
| **Jan** |  |  |  |  |  |   |  Spring  Semester |  With Site  Visit #1 |  |
| **Feb** |  |  |  |  |  |  |  |  |  |
| **Mar** |  |  |  |  |   By April 1 |  |  |  |  |
| **Apr** |  |  |  |  |  |  |  |  |  |
| **May** | Conference by May 1 Summative |  |  |  |  |   |  By  May 1 Summ.  |  | May 1 SummativeDeadline |

**On-going Evidence: “Other” sources of evidence (pg 39); letters & memos (pg 39).**

**\*Post-conference in-person within 5 working days.**

**Conferences\*\* = May be video or telecommunication if Covid 19 limits in-person meetings activity.**

***All observation and conference requirements are a MINIMUM. More may be completed as needed.***